

**WEST ORANGE BOARD OF EDUCATION  
Public Board Meeting - 8:00 p.m. – January 5, 2015  
West Orange High School  
51 Conforti Avenue**

**Reorganization Meeting Minutes**

**I. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:**

- A. The Secretary will assume the Chair; and
- Announce the results of the Annual School Election of November 4, 2014 (Att. #1)
  - Swear in the new Board member

**Mr. Calavano, Board Secretary, announced the results of the Annual School Election and swore in incumbent Board Member Laura Lab.**

- Roll call of the Members and Pledge of Allegiance

**Present: Mrs. Mordecai, Mrs. Lab, Mrs. Casalino, Mr. Charles, Mr. Robertson**

- Announce the notice of the meeting:
  - That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on December 10, 2014.
  - That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
  - That said notice was posted in the lobby of the Administration Building of the Board of Education.

B. Election of President:

Nomination of Ronald Charles for President of the Board of Education.

**MOTION:** Mrs. Mordecai                      **SECOND:** Mr. Robertson                      **VOTE:** 5-0 (RC)

Motion to close nominations for President of the Board of Education.

**MOTION:** Mrs. Lab                                      **SECOND:** Mrs. Mordecai                                      **VOTE:** 5-0 (RC)

Election of Ronald Charles as President of the Board of Education.                      **VOTE:** 5-0 (RC)

C. Election of Vice President, following which the President will assume the Chair

Nomination of Michelle Casalino as Vice President of the Board of Education.

**MOTION:** Mr. Robertson                                      **SECOND:** Mrs. Lab                                      **VOTE:** 5-0 (RC)

Motion to close nominations for Vice President of the Board of Education.

**MOTION:** Mrs. Mordecai                                      **SECOND:** Mr. Robertson                                      **VOTE:** 5-0 (RC)

Election of Michelle Casalino as Vice President of the Board of Education. **VOTE:** 5-0(RC)

## D. Designation of Positions - The following positions are filled by the person(s) or firm names:

Business Administrator/Board Secretary	John Calavano
Treasurer of School Monies	Joseph Antonucci
Board Attorney	Stephen J. Christiano
Attendance Officers	Michael Zarro, David Zawacki, Gerard Drappi
Auditor	Nisivoccia LLC
Architect	Parette Somjen Architects
Health Benefits Insurance Broker	G.R. Murray
Property/Casualty Insurance Broker	Balken Risk Management
School Physician	ProCare Associates LLC
Anti-Bullying Coordinator	Cheryl Butler
504 Officer	Cheryl Butler
Substance Assistance Coordinator	Cheryl Butler
Right-to-Know Officer	Robert Csigi
AHERA Representative	Robert Csigi
Integrated Pest Management Coordinator	Robert Csigi
Indoor Air Quality Coordinator	Robert Csigi
Chemical Hygiene Officer	Robert Csigi
Public Agency Compliance Officer	John Calavano
Affirmative Action Officer for Curriculum and Instruction	Donna Rando
Affirmative Action Officer for Personnel	Barbara Walls
Qualified Purchasing Agent	John Calavano
Custodian of Records	John Calavano
District Liaison to for NJ Department of Children and Families	Constance Salimbeno
District Homeless Liaison	Cheryl Butler
Labor, Contract and Construction Counsel	Cleary Jacobbe Alfieri Jacobs LLC
Employment Practices Attorney	Gordon & Rees LLP

Insurance Coverage Attorney	Eugene Killian
Bond Counsel	McManimon & Scotland LLC
American Disability Act Coordinator	Constance Salimbeno
Title IX Coordinator	Constance Salimbeno
Claims Auditor	John Calavano
Financial Advisor	Phoenix Advisors

E. Appoint Jeffrey Rutzky, Superintendent of Schools, to submit all federal, state, and local grants of behalf of the West Orange Board of Education.

**Items D and E**

**MOTION:** Mrs. Lab

**SECOND:** Mrs. Casalino

**VOTE:** 5-0 (RC)

F. Board Designations:

Association/Committee	Delegate(s)/Chairperson(s)	Alternate
NJ School Boards Association	Mark Robertson	Michelle Casalino
Essex County School Boards Association	Sandra Mordecai	Mark Robertson
Legislative Chairpersons	Michelle Casalino/Laura Lab	NA
Negotiations Committee	Ronald Charles/Laura Lab	NA
Policy Chairperson	Laura Lab	NA
Board/Township Liaison	Sandra Mordecai/Michelle Casalino	

**Item F**

**MOTION:** Mrs. Mordecai

**SECOND:** Mr. Robertson

**VOTE:** 5-0 (RC)

## G. Designation depositories for school funds - PNC Bank and Garden State Community Bank:

Bank	Account Name	Authorized Signature	Required
PNC	General Checking Account	Superintendent Treasurer Board President SBA/BS	3
PNC	Payroll Account	Superintendent Treasurer SBA/BS	1
PNC	Payroll Agency Account	Superintendent Treasurer SBA/BS	2
PNC	Inservco - Worker's Compensation	Superintendent Treasurer SBA/BS	2
PNC	Liability Reserve	Superintendent SBA/BS	2
PNC	SUI Account	Superintendent Treasurer SBA/BS	2
PNC	Loss Stabilization	Superintendent SBA/BS	2
Garden State Community	WOHS Student Activity	Principal School Secretary SBA/BS	2
PNC	WOHS Athletic Fund	Principal Athletic Director Secretary to Athletic Director	2
PNC	Roosevelt School Activity Account	Principal School Secretary SBA/BS	2
PNC	Roosevelt School	Principal Assistant Principal School Secretary SBA/BS	2
PNC	Liberty School Activity Account	Principal Assistant Principal School Secretary SBA/BS	2

Bank	Account Name	Authorized Signature	Required
PNC	Edison School Activity Account	Principal Assistant Principal School Secretary SBA/BS	2
PNC	Gregory School Activity Account	Principal School Secretary SBA/BS	2
PNC	Hazel School Activity Account	Principal School Secretary SBA/BS	2
PNC	Mr. Pleasant School Activity Account	Principal School Secretary SBA/BS	2
PNC	Pleasantdale School Activity Account	Principal School Secretary SBA/BS	2
PNC	Redwood School Activity Account	Principal School Secretary SBA/BS	2
PNC	St.Cloud School Activity Account	Principal School Secretary SBA/BS	2
PNC	St. Cloud Environmental Club	Principal School Secretary SBA/BS	2
PNC	Washington School Activity Account	Principal School Secretary SBA/BS	2
PNC	West Orange Fine Arts Department	Principal Director of Visual and Performing Arts Teacher	2
PNC	Food Services	Superintendent SBA/BS	2
PNC	Central Office Petty Cash	Superintendent SBA/BS	2
PNC	Buildings and Grounds Department Petty Cash	Director of Buildings and Grounds Secretary to Director SBA/BS	2

Bank	Account Name	Authorized Signature	Required
PNC	Transportation Petty Cash	Transportation Director Secretary to Director SBA/BS	2
PNC	Student Support Services Petty Cash	Director of Special Services Secretary to Director SBA/BS	2
PNC	WOHS Athletics Petty Cash	Athletic Director Athletic Director Secretary SBA/BS	2
PNC	Gregory Petty Cash	Principal Principal's Secretary SBA/BS	2
PNC	Hazel Petty Cash	Principal Principal's Secretary SBA/BS	2
PNC	Mt. Pleasant Petty Cash	Principal Principal's Secretary SBA/BS	2
PNC	Pleasantdale Petty Cash	Principal Principal's Secretary SBA/BS	2
PNC	Redwood Petty Cash	Principal Principal's Secretary SBA/BS	2
PNC	St. Cloud Petty Cash	Principal Principal's Secretary SBA/BS	2
PNC	Washington Petty Cash	Principal Principal's Secretary SBA/BS	2
PNC	Edison Petty Cash	Principal Assistant Principal Principal's Secretary SBA/BS	2
PNC	Liberty Petty Cash	Principal Assistant Principal Principal's Secretary SBA/BS	2
PNC	Roosevelt Petty Cash	Principal Assistant Principal Principal's Secretary SBA/BS	2

Bank	Account Name	Authorized Signature	Required
PNC	Liberty Athletic Account	Principal Assistant Principal Principal's Secretary SBA/BS	2
PNC	Roosevelt Athletic Account	Principal Assistant Principal Principal's Secretary SBA/BS	2
PNC	WOHS Petty Cash	Principal Assistant Principal Principal's Secretary SBA/BS	2

- H. Designate West Orange Chronicle and the Star-Ledger as the official newspapers.
- I. Readopt existing Bylaws, Policies, and Administrative Procedures.

**Items G through H**

**MOTION:** Mrs. Casalino                                 **SECOND:** Mr. Robertson                                 **VOTE:** 5-0 (RC)

- J. Designate meeting dates for regular business meetings of the Board of Education (Att. #2)

**Item J**

**MOTION:** Mrs. Lab   **SECOND:** Mrs. Casalino   **VOTE:** 5-0 (RC)

- K. Recommend approval of the chart of accounts.

**Item K**

**MOTION:** Mrs. Casalino   **SECOND:** Mrs. Mordecai   **VOTE:** 5-0 (RC)

- L. Adopt the following Code of Ethics as per N.J.S.A. 18A:12-21 et seq. and West Orange Board of Education Bylaw 9271.00:

The Members of the Board of Education recognize that they hold authority not as individuals but as Members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the District, the Board adopts this Code of Ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policy-making, planning and appraisal, and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.

- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board Members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow Board Members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**Item L - Each Board Member read aloud two sub-categories of the Code of Ethics.**

**MOTION:** Mr. Robertson

**SECOND:** Mrs. Mordecai

**VOTE:** 5-0 (RC)

- M. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law.
- N. Designate Business Administrator, responsible for any and all Board of Education investments, and authorize Business Administrators and Treasurer of School Monies to make wire transfers amongst Board accounts as may be necessary, and in payment of debt service to JP Morgan Chase Bank for the Benefit of the Depository Trust Company, and The Bank of New York Mellon.
- O. Authorize the use of State Contracts.

**WHEREAS:** Title 18A: 18A-10 provides that, "A board of education, without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property"; and

**WHEREAS:** The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

**WHEREAS:** The Board of Education desires to authorize its purchasing agent for the 2014-2015 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it

**BE IT RESOLVED:** That the Board of Education does hereby authorize the District Purchasing Agent to Make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.

- P. Authorize the Purchasing Agent to utilize Educational Data Services, Inc. contracts for services and materials.
- Q. Authorize the Purchasing Agent to utilize the following agencies for services and materials:
  - Middlesex Regional Educational Services Commission
  - Hunterdon County Educational Services Commission



- R. Authorize certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 5125.00:
  - a. The student's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
  - b. Record of daily attendance;
  - c. Descriptions of student progress according to the system of student evaluation used in the school district
  - d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
  - e. Records pursuant to rules and regulations regarding education of students with disabilities; and
  - f. All other records required by State Board of Education.
  
- S. In compliance with statutes and rules of the State Board of Education, approve the adoption of all existing Board-approved programs and services, curriculum, school objectives and Comprehensive Equity Plan goals until and unless revised by the West Orange Board of Education.

**Items M through S**

**MOTION:** Mrs. Lab

**SECOND:** Mrs. Casalino

**VOTE:** 5-0 (RC)

**SUPERINTENDENT/ BOARD REPORTS**

- A. Superintendent presented a plaque to Mrs. Mordecai
- B. Website Update
- C. HIB Update
- D. Extracurricular/Athletic Update - to be presented at the 1/26/15 meeting

**III. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

**IV. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

**1. Resignations / Retirements**

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Debra Goldfaden	Pleasantdale	Speech-Language Specialist	Retirement (36 years)	7/1/15
Nicole Healy	Gregory	Reading Specialist	Resignation	2/13/15
Desiree Polakowski	Pleasantdale	School Psychologist	Resignation	1/23/15

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Andrea Cito	Redwood	Instructional Assistant	Resignation	1/20/15

## 2. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Katherine Cortes	Liberty	Mathematics (Extended Assignment Substitute)	Mazzola (Family)	N/A	N/A	\$200 per diem	1/5/15 - 1/30/15
Mario Caruso	Edison	Physical Education / Health (Extended Assignment Substitute)	B. Azzato (Family Leave)	N/A	N/A	\$200 per diem	1/5/15 - 1/23/15 (amended)
Gail Sumpster	WOHS	Family & Consumer Science (Extended Assignment Substitute)	Marshall (Medical)	N/A	N/A	\$180 per diem	1/5/15 - 1/30/15
Karen Venokur	St. Cloud	Grade 5 (Leave Replacement)	Villani (Family)	MA	2	\$276.90 per diem	1/9/15 - 6/19/15

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Jennifer Ferlauto-Wasky	Roosevelt	Instructional Assistant	Lopez	MA	2	\$30,394 (to be prorated)	1/5/15 - 6/19/15
Sandra White	Redwood	Instructional Assistant	Fede	BA	2	\$28,293 (to be prorated)	1/5/15 - 6/19/15

- c. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Kim Carissimo Liberty	Liberty	Spring Musical Choreographer	\$1,378	2014-2015
Carrie Nagy Link OOD	Roosevelt	Spring Musical Choreographer	\$1,378	2014-2015
Louis Venturi St. Cloud (District Substitute)	Liberty	Spring Musical Set Design	\$1,378	2014-2015
Louis Venturi St. Cloud (District Substitute)	Roosevelt	Spring Musical Set Design	\$1,378	2014-2015

- d. Superintendent recommends approval to the Board of Education for the following other additional assignment(s) and the NJ minimum wage rate of \$8.38 effective 1/1/15:

Name	Location	Position	Rate of Pay	Effective Dates
Isaiah Adams	Administration Building / Technology	Co-op Student	\$8.38 per hour (not to exceed 25 hours per week)	1/5/15 -6/19/15
Andrew Momperous	Pleasantdale	Student Lunch Aide (Transition Program)	\$8.38 per hour (not to exceed 11.25 hours per week)	1/5/15 - 6/11/15
Janyre Wilman	Pleasantdale	Student Lunch Aide (Transition Program)	\$8.38 per hour (not to exceed 11.25 hours per week)	1/5/15 - 6/11/15

- e. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Effective Dates
Lori Graham	WOHS	Family & Consumer Science	BA+16	14	\$388.50	1/5/15 - 1/30/15 (not to exceed 5 periods)
Nancy Donnelly	WOHS	Family & Consumer Science	BA+32	14	\$412.65	1/5/15 - 1/30/15 (not to exceed 5 periods)

- f. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2014-2015:

Name	Certification Code	Teacher	Instructional Assistant	Administrative Assistant	Lunch Aide	Nurse	Custodian
Gavin Cobourne	Substitute	X	X				
Ann Fahey	Substitute	X	X	X			
Travis Gunther	Substitute	X	X				
Gregory Repayo	Substitute	X	X				
Leonard Smith	Substitute	X	X				

**4. Leave(s) of Absence:**

- a. Superintendent recommends approval to the Board of Education for the following leave(s) of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Susan Marshall Medical	WOHS F & CS	1/5/15 - 1/30/15	N/A	N/A	2/2/15
Jessica Viavattine Family	Washington Grade 4	11/10/14 - 1/15/15 (amended)	1/16/15 - 2/25/15	N/A	2/26/15
Krystina Villani	St. Cloud / Grade 5	1/9/15 - 1/29/15 (amended-Medical ) 1/30/15 - 2/27/15 (Family)	3/1/15 - 10/30/15	11/1/15 - 8/31/16	9/1/16

- b. Superintendent recommends approval to the Board of Education for the following leave(s) of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Montrisa Bradford Medical	Edison Administrative Assistant	12/15/14 - 1/9/15	N/A	N/A	1/12/15
Michael Dellacqua Medical	Mt. Pleasant / Lunch Aide	N/A	N/A	1/7/15 - 2/20/15	2/23/15
Carolina Luna Family	Pleasantdale / Part-time Instructional Assistant	1/5/15 - 1/15/15	N/A	12/17/14 - 1/2/15 1/16/15 - 2/13/15 (amended)	2/17/15
Maria Orban Medical	Pleasantdale / Instructional Assistant	N/A	N/A	1/5/15 - 3/13/15	3/16/15
Jeanne Sant'Angelo Medical	Pleasantdale / Instructional Assistant	12/5/14 - 1/9/15 (amended)	N/A	N/A	1/12/15
Helen Stroppa Medical	Redwood / Lunch Aide	N/A	N/A	1/5/15 - 2/13/15	2/17/15

5. Superintendent recommends approval to the Board of Education for the following job description(s) (Att. #3):

Job Description	New	Revised
Assistant Superintendent for Curriculum and Instruction		X
Paraprofessional-English as a Second Language (formerly ESL Aide)		X
Paraprofessional-General Education (formerly General Education Aide)		X
Paraprofessional-Special Education (formerly Instructional Aide Special Education)		X

**Personnel - Items 1 through 5**

**MOTION:** Mrs. Lab

**SECOND:** Mrs. Mordecai

**VOTE:** 5-0 (RC)

**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval of the following field trip(s) for 2014-2015:

School	Grade	Course	Destination	Funding
WOHS	10-12	World Languages	China	Teacher Travel paid by Confucius Classroom Grant
WOHS	9-12	Chamber Orchestra	Statewide New Jersey Music Educators Association Conference East Brunswick, NJ,	N/A

## 2. Recommend approval/acceptance of Applications for School Business requests:

Name	Conference	Dates	Amount	Funded
Vicki Bauer	New Jersey Association for Health, Physical Education, Recreation and Dance (NJAPERD) Long Branch, NJ	2/23/15	\$60.00	Employee Funded
Arlene Brafman	Assisting Students with Informational Text Reading Garwood, NJ	3/3/15	\$170.00	Employee Funded
Kathryn Furey	Redesigning the PSAT and SAT New Providence, NJ	3/9/15	\$0	
Zoila Hernandez	Practical Strategies for Occupational Therapists Parsippany, NJ	1/28/15	\$239.00	Local Funds
Elizabeth Kelleher	Performance Tasks for Middle and High School Mathematics Montclair State University	2/27/15	\$130.00	Local Funds
Gregory Korab	Ruckus WISE Training Boot Camp New York, NY	1/13/15-1/15/15	<u>\$1,885.00</u>	Local Funds
Gregory Marchesi	NJAPERD Long Branch, NJ	2/24/15	\$60.00	Local Funds
Nancy Mullin	CTE Programs of Study Middlesex County College	1/23/15	\$0	
Louis Pallante	Redesigning the PSAT and SAT New Providence, NJ	3/9/15	\$0	
Lisa Picini-Asman	NJAPERD Long Branch, NJ	2/23/15	\$0	Employee Funded
Stephanie Suriano	Next Generation Science Standards Developing and Using Models Branchburg, NJ	1/14/15	\$111.87	Local Funds
Stephanie Suriano	Next Generation Science Standards Constructing Explanations Branchburg, NJ	1/27/15	\$111.87	Local Funds
Shaina Weitz	Practical Strategies for Occupational Therapists Parsippany, NJ	1/28/15	\$239.00	Employee Funded

**Curriculum and Instruction - Items 1 and 2**MOTION: Mrs. MordecaiSECOND: Mrs. CasalinoVOTE: 5-0 (RC)

**C. FINANCE**

**a.) Special Services**

1. Recommend approval for the following Received students for the 2014-2015 School Year.

Student #	Classification	Responsible District	School Attending	Tuition
1411019	Multiple Disabilities	Jersey City	Liberty MS	\$15,801
1401081	Learning/Language Disabled	Newark	WOHS	\$19,326

**b.) Business Office**

1. Recommend approval of resolution to Participate in the Sustainable Jersey for Schools Certification Program:

**Whereas**—The West Orange Board of Education (or Board of Trustees) seeks to participate in *Sustainable Jersey for Schools* to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

**Whereas**—The West Orange Board of Education and District Superintendent seek to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

**Whereas**—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

**Whereas**—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.;

**Whereas**—Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

**Whereas**—The West Orange Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).

**Whereas**—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

**Whereas**—The West Orange Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

**Therefore, it is resolved that** the West Orange Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Robert Csigi and Peter Ficuciello to be the district’s liaisons to Sustainable Jersey for Schools.

We do hereby recognize West Orange Public School(s):

- Gregory School
- Hazel School
- Mt. Pleasant School
- Pleasantdale School
- Redwood School
- St. Cloud School
- Washington School
- Edison School
- Liberty School
- Roosevelt School
- West Orange High School

as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

2. Recommend approval of Confucius Grant in the amount of \$13,000 for the development of the field of Chinese language teaching and learning in American Schools.

**Finance - Items a)1 through b)2**

**MOTION:** Mrs. Lab

**SECOND:** Mrs. Mordecai

**VOTE:** 5-0 (RC)

**D. REPORTS**

- 1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending December 23, 2014.
- 2. **Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on December 15, 2014, the Superintendent reported HIB Incident Numbers 22 and 25 to the Board; and

Whereas, on December 16, 2014 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Numbers 22 and 25 for the 2014-2015 school year for the reasons conveyed to the Board.”

**Reports - Items 1 and 2**

**MOTION:** Mrs. Mordecai

**SECOND:** Mrs. Casalino

**VOTE:** 5-0 (RC)

**V. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**

**VI. MOTION to approve the following resolution:**

**WHEREAS** the PARCC exams or Partnership for Assessment of Readiness for College and Careers exams, in keeping with the Common Core State Standards, are supposed to provide real-world problem for college and career readiness; and

**WHEREAS** the PARCC’s policies do not allow scratch paper for Math or Language Arts; and

**WHEREAS** the failure to allow scratch paper directly conflicts with “real world” conditions, given that engineers and other STEM careers still utilize scratch paper when solving problems or developing new ideas, and journalists, authors and publishers also utilize scratch paper when writing; and

**WHEREAS** support for providing real world problem solving conditions, and with the goal of enabling our children to have appropriate test conditions to maximize their performance;

**MOTION:** Mr. Robertson

**SECOND:** Mrs. Casalino

**VOTE:** 5-0 (RC)



**MOTION to approve the following amendment to the resolution:**

**NOW THEREFORE BE IT RESOLVED** that if there is an existing initiative in place to petition the NJ State Department of Education to allow for scratch paper, that we join that existing effort, or, if not, then we as a Board of Education, petition the NJ State Department to allow our District to utilize scratch paper.

**MOTION:** Mr. Robertson

**SECOND:** Mrs. Lab

**MOTION to approve final resolution, including amendment.**

**MOTION:** Mr. Robertson

**SECOND:** Mrs. Casalino

**VOTE:** 5-0 (RC)

**VII. MOTION FOR THE NEXT CLOSED BOARD MEETINGS to be held at 10:30 a.m. on January 10, 2015 at the Administration Building, and at 6:00 p.m. on January 26, 2015 at West Orange High School.**

**MOTION:** Mrs. Mordecai

**SECOND:** Mrs. Casalino

**VOTE:** 5-0 (VV)

**VIII. PETITIONS AND HEARINGS OF CITIZENS**

**IX. EXECUTIVE SESSION at 9:50 p.m.**

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss personnel matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

**MOTION:** Mrs. Mordecai

**SECOND:** Mr. Robertson

**VOTE:** 5-0 (VV)

**X. ADJOURNMENT**

Respectfully submitted,

  
John Calavano, Business Administrator